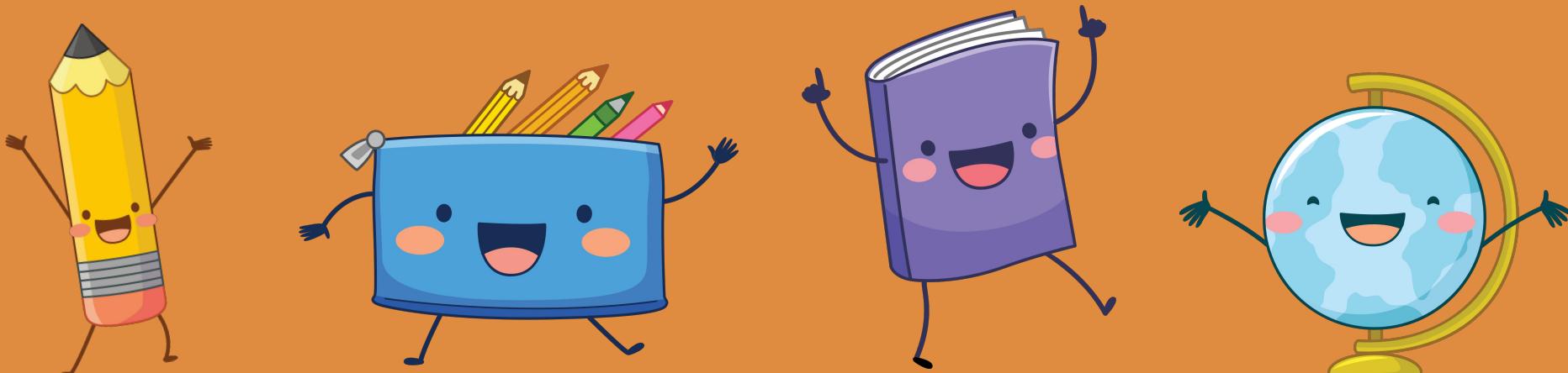




# Parent Advisory Council (PAC) Meeting

February 26, 2025



# Welcome!

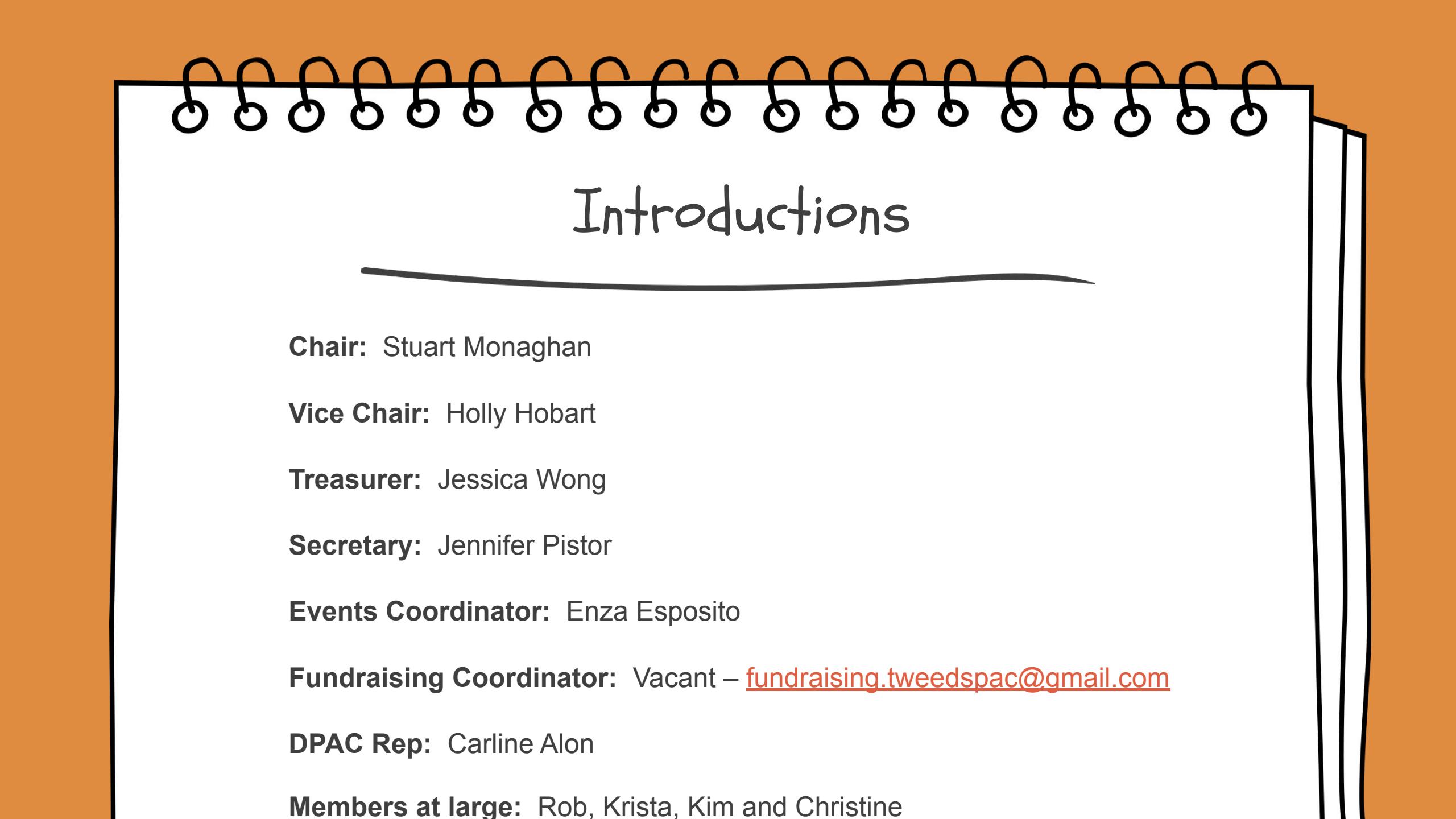
The New Westminster School District recognizes and acknowledges the Qayqayt First Nations, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.



# Agenda



1. Chair Report
  1. Introductions
  2. About the PAC
  3. Action items
2. Treasurer Report
3. Events and Fundraising
4. Carnival Committee
5. DPAC Report
6. Trustee Update
7. Principle Update



# Introductions

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**Chair:** Stuart Monaghan

**Vice Chair:** Holly Hobart

**Treasurer:** Jessica Wong

**Secretary:** Jennifer Pistor

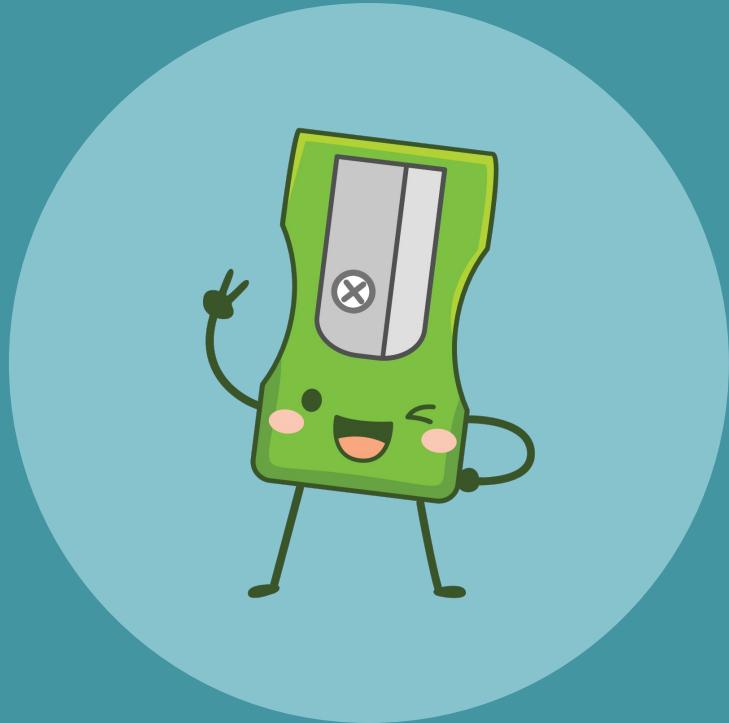
**Events Coordinator:** Enza Esposito

**Fundraising Coordinator:** Vacant – [fundraising.tweedspac@gmail.com](mailto:fundraising.tweedspac@gmail.com)

**DPAC Rep:** Carline Alon

**Members at large:** Rob, Krista, Kim and Christine

# Membership – Can I join?



**YES!**

1. All parents and guardians of students registered at Lord Tweedsmuir School shall be voting members of the PAC.
2. Administration and staff (teaching and non-teaching) of Lord Tweedsmuir School shall be non-voting members of the PAC.
3. Members of the school community who are not parents of students currently in the system shall also be non-voting members of the PAC.

# Ok, but what do you do?

- Apart from our listed objectives, we also help organize:
  - Fun Lunches!
  - Art Cards
  - Movie Night
  - Bingo Night
  - Entrepreneurial Fair
  - Carnival
  - And much more...

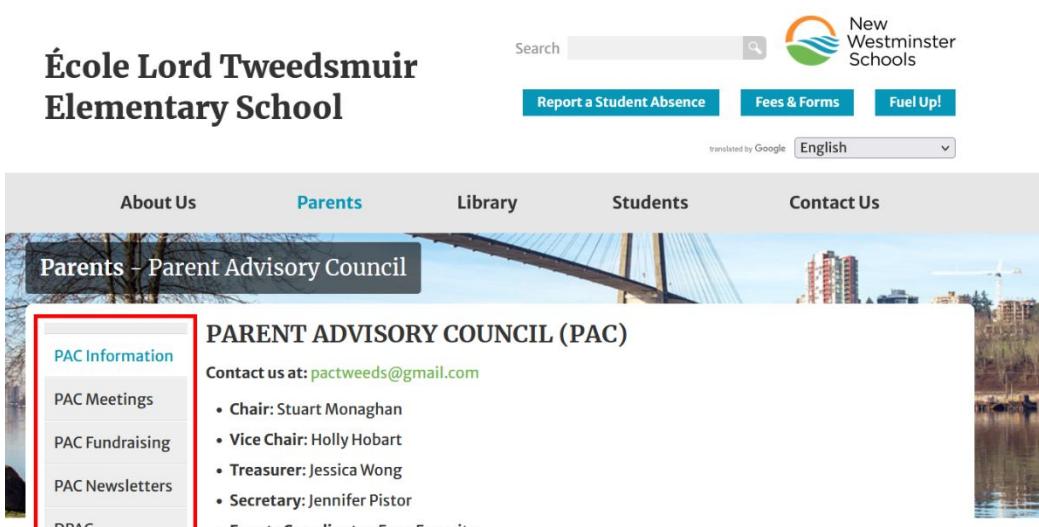


## PAC Info

- We meet **every fourth Wednesday** of the month (with some exceptions) **at 7pm**
- We require **at least 7 voting eligible members** present to obtain Quorum
- Quorum is needed so we can vote and make decisions

# Resources

- Go to the school website!
- View information on upcoming and previous meetings
- View contact information



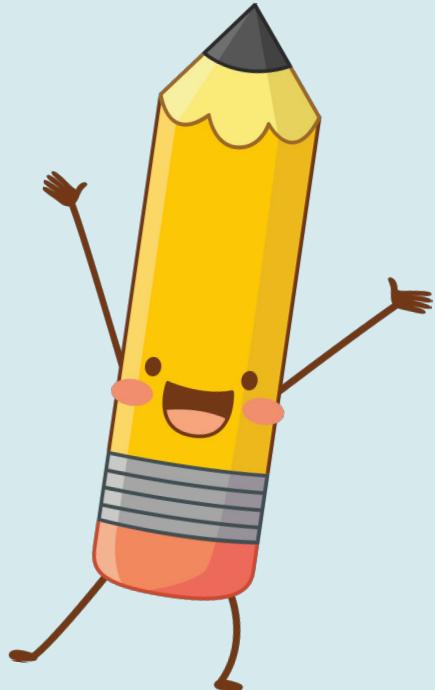
The screenshot shows the website for École Lord Tweedsmuir Elementary School. At the top, there is a search bar, the New Westminster Schools logo, and links for "Report a Student Absence", "Fees & Forms", and "Fuel Up!". Below the header, there is a language selection dropdown set to "English". The main navigation menu includes "About Us", "Parents", "Library", "Students", and "Contact Us". A sub-menu for "Parents" is open, showing options like "PAC Information", "PAC Meetings", "PAC Fundraising", "PAC Newsletters", and "DPAC", with "PAC Information" highlighted by a red box. The main content area features a banner image of a bridge and buildings, and the title "PARENT ADVISORY COUNCIL (PAC)". It includes contact information and a list of committee members:

**PARENT ADVISORY COUNCIL (PAC)**

Contact us at: [pactweeds@gmail.com](mailto:pactweeds@gmail.com)

- Chair: Stuart Monaghan
- Vice Chair: Holly Hobart
- Treasurer: Jessica Wong
- Secretary: Jennifer Pistor
- Events Coordinator: Enza Esposito
- Fundraising Coordinator: Vacant – [fundraising.tweedspac@gmail.com](mailto:fundraising.tweedspac@gmail.com)
- DPAC Rep: Carline Alon

# How can I help?



- Come to the PAC meetings! Your voice matters!
- Sign up to our PAC volunteer list and help at one of the



## Action Items

1. Hub Bike Bus – Unlikely to be offered
2. Bursaries
  - Currently we award NWSS students a \$500 Bursary should they choose further education beyond high school
  - Current process is difficult to track students awarded bursaries as these could be requested years later when a new PAC is in place
  - **Question to PAC:**
    - Do we change approach and award for graduation only or stick with current approach and introduce a form to track applicants?

# Action Items

- Teacher Appreciation Gift Idea
- Lauren MacLean's Sitting with Nature: An Educators Guide
- **Question to PAC and Jen R:** Would this be useful and is there interest in changing the morning coffee to this instead?





# Action Items

- Call for volunteers:
  - 25<sup>th</sup> April Movie Night
  - Stay Home Safe program
  - Entrepreneurial Fair
  - Garden Grants



## PARENT ADVISORY COMMITTEE FUNDRAISING OPPORTUNITY

- 1 Organize your group
- 2 Choose the course date and time
- 3 We bill you \$65/student – you can increase the price to make a profit!

### In person

RED CROSS STAY SAFE, RED CROSS  
BABYSITTING, OR BOTH

Minimum 12 students | Maximum 30 students

#### You're responsible for:

Collecting registrations and payments  
Arrange classroom/gym space with school  
Issue a single cheque to First Aid Hero

### Online

RED CROSS STAY SAFE, RED CROSS  
BABYSITTING, OR BOTH

Minimum 10 students | Maximum 15 students

#### You're responsible for:

Collecting registrations and payments  
Handing out course packages to students  
Issue a single cheque to First Aid Hero

### ABOUT THE COURSES

#### Babysitting

ages 11-15, grade 6-8

6 hours online  
8 hours in class

Responsible leader  
Childhood characteristics and behaviour  
Creating safe environments  
Caring for children  
First Aid  
Business of babysitting

#### Stay Safe

ages 9-13, grade 4-5

4 hours online  
6 hours in class

My family and me  
My time – scheduled and leisure activities  
Expecting the unexpected Healthy choices  
First Aid

### FAQ

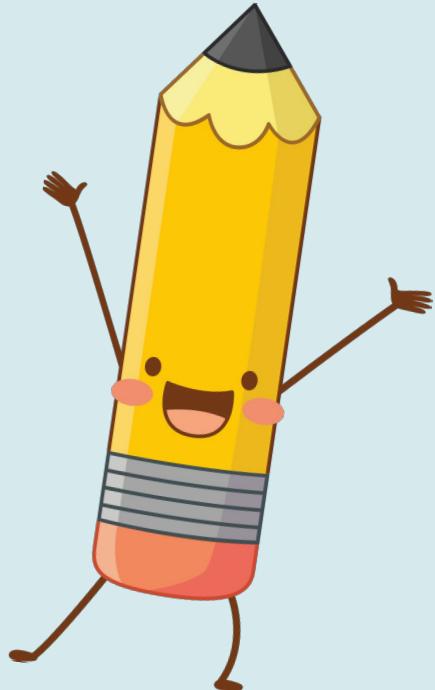
**When are the courses scheduled?**  
Pro-d days, weekends or afternoon sessions.

**How does our PAC make money?**  
We offer your PAC a reduced student rate in return for managing registrations and payment collection.

**How do we get started?**  
Contact us at:  
[booking@firstaidhero.com](mailto:booking@firstaidhero.com) or 604.880.8017  
Once a date is set, you can promote the program to your students, gather registrations and payments. First Aid Hero will then send an invoice to your PAC, calculated based on the registered student count.



# How can I help?



- Come to the PAC meetings! Your voice matters!
- Sign up to our PAC volunteer list and help at one of the



# Treasurer Report



- Budget update
  - Already hit revenue target for fun lunch \$6k
  - Well done Enza and team!
  - Reminder for teachers on \$500 for classroom support and field trips
- Accounts update
  - General
  - Gaming
  - PayPal

# Events and Fundraising

- Spring fundraiser
- Fun Lunches



# Carnival Committee

**Chair:** Enza E

**Members:**

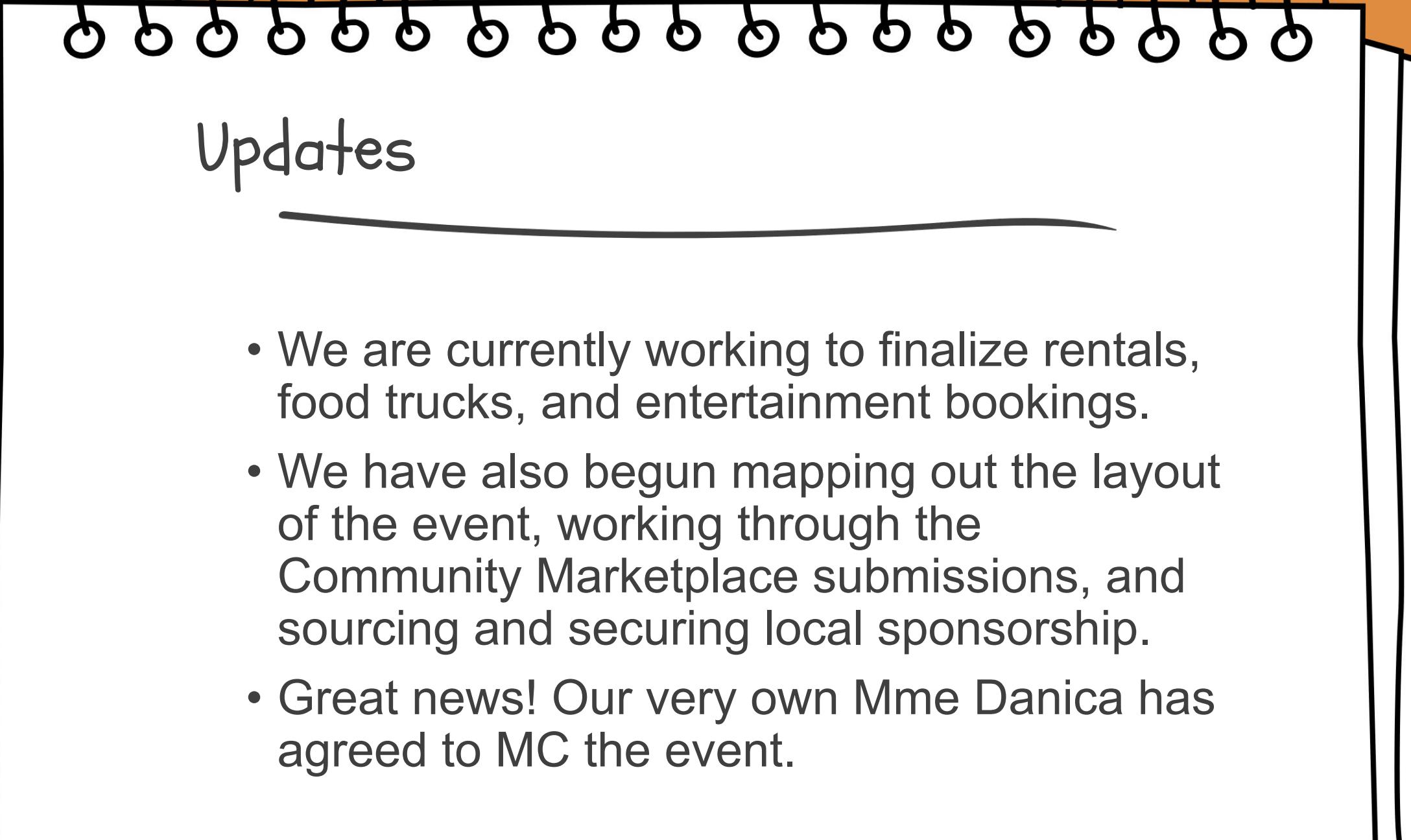
- Anita P
- Jen P
- Christine N
- Theresa M



# Carnival Committee



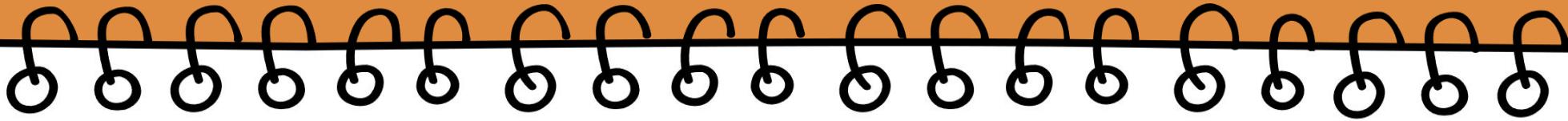
- Updates
- Vendor shortlist
- Next Steps



## Updates

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- We are currently working to finalize rentals, food trucks, and entertainment bookings.
- We have also begun mapping out the layout of the event, working through the Community Marketplace submissions, and sourcing and securing local sponsorship.
- Great news! Our very own Mme Danica has agreed to MC the event.



# Vendor Shortlist

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## Gaming & Entertainment:

Jim's Bouncy Castles - \$3163.44

Wonderland Party – \$1165

Vancouver Circus - \$1000

DJ Vanstone (tentative) - \$400

Creative Canvass Photobooth (tentative) – \$500

## Food Vendors (3-6):

Tacofino – 25% deposit required (\$500)

Sweet & Dandy Cotton Candy - \$3/cone + shipping

Rocky Point Ice Cream (tentative)

Little Miss Coffee Co – no fee

Gary's Kettle Corn (tentative)

\*Additional goods/services provided by volunteers and sponsors at no cost (in negotiations):  
Key West Ford, Whitecaps, NWSC, Hyacks, Salmonbellies.

## Next Steps

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### Call to Action: Volunteers Needed!

Carnival Volunteers are Needed: Please sign up to volunteer. There is a link on the school website on the Parents page under “PAC Information”. There are also links on our Facebook and Instagram pages.



# DPAC Update



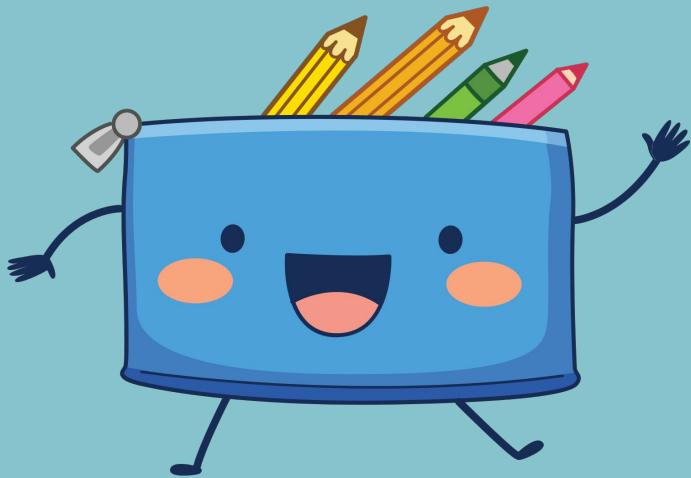
- General update
- Items relevant for our school

# Trustee Update

- Marc Andres
- General update



# Principle Update



- Jen Richter
- General update

# New Business & Adjournment

- I. New Business Items
2. Adjournment
- I. Next meeting April 23<sup>rd</sup>

